

RESOLUTION NO. 004-2017

A RESOLUTION AMENDING CERTAIN SECTIONS OF
THE BOARD OF TRUSTEES' PROCEDURES AND RULES OF ORDER OF THE TOWN OF
CRESTONE

WHEREAS, the Town of Crestone, Colorado, adopted Ordinance No. 2001-1 on December 18, 2001, which enacted a *Procedures and Rules of Order* Manual for the Town Board of Trustees; and

WHEREAS, Ordinance No. 2008-004 (An Ordinance Amending Ordinance No. 2001-1, Enacting *Procedures and Rules of Order* Manual for the Town Board of the Town of Crestone) allows the Board of Trustees to approve amendments to said policy by Resolution of the Town Board; and

WHEREAS, Ordinance No. 2010-009 (An Ordinance Amending Ordinance No. 2001-1, An Ordinance Enacting Procedures and Rules of Order) amended Sections 2.2, 3.1, 3.4, 3.5, 3.6, 3.8, 3.10, 3.11, 4.5, 5.2, 5.4, 7.2, 7.4, and 8.3 of the Procedure and Rules of Order; and

WHEREAS, Ordinance No. 2011-007 (An Ordinance Amending Ordinance No. 2010-009) adopted the Equal Employment Opportunity policy; and

WHEREAS, the Town Clerk has recommended certain amendments to said manual and the Town Board of Trustees approves said recommendations;

NOW THEREFORE, be it resolved by the Board of Trustees of the Town of Crestone that the *Town of Crestone Board of Trustees' Procedures and Rules of Order* be amended to read as follows:

§3.10 Agenda – Order of Business

- a. Regular meetings of the Board will have an established order of business generally according to the following guidelines:

- 1) Roll call
- 2) Approval of Agenda
- 3) Approval of Minutes of Previous Meeting(s)
- 4) **Citizens' Comments**
- 5) Attorney's Report
- 6) Treasurer's Report
- 7) Presentation of Bills
- 8) **Mayor's Report**
- 9) Clerk's Report
- 10) New Business

- 11) Old Business
- 12) Public Works Report
- 13) Code Enforcement Officer Report
- 14) Planning Commission Report
- 15) Correspondence
- 16) Adjourn

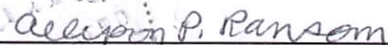
§ 7.3 Citizens' Comments

Residents and non-resident taxpayers of the Town may address the Board at any regular meeting, by written and oral communications, on any matter concerning the Town's business or any matter over which the Board may have control, and may do so under the Citizens' Comments section of the Agenda; provided, however, that time preference will be given to those persons who may have notified the Town Clerk in advance of their desire to speak in order that they may appear on the Agenda. **Citizens shall limit their comments to three minutes per person and total comments shall not exceed fifteen minutes.**

DONE and SIGNED this 9th day of January, 2017.


Kairina Danforth, Mayor

Attest:


Allyson Ransom, Town Clerk